

## Permission to Publish

1. I request permission to publish or reproduce the following item/s from PictureNT: [Inc. title, creator, photo number and collection if known]

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(Attach list if necessary)

2. Title of publication/s, exhibition/s or website address in which the items will be published:

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3. I will include in the publication at least the following information for each item: collection name and the words 'Northern Territory Library'.

4. I will place the information listed in (3) on the same page or screen as the image, or in the following place/s in the publication/s or exhibition/s:

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.....

5. I understand and agree to the following conditions:

- (a) Compliance with the requirements of the Copyright Act is my responsibility and the Library is not liable if I fail to comply.
- (b) The creator, title and other information are supplied by the Library in good faith; the Library is not liable for any incorrect information supplied.
- (c) If publishing electronically, I will limit the resolution to a level unsuitable for publication-quality printing.

6. Signed:..... Print Name.....

Organisation:.....

Address:  
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Date: .....Phone: .....Fax: .....Email:.....

Explanatory notes are on reverse side. Please sign and send to: Digital Content Management Officer, Digital Initiatives, Northern Territory Library, GPO Box 42, Darwin, N.T., 0801.

**Office use only:** NTL permission granted by.....Date: .....

**Phone:** 1800 019 155  
**Email:** TerritoryStories.NTL@nt.gov.au  
**Fax:** (08) 8942 6443  
**Post:** GPO Box 42, Darwin NT 0801  
**Location:** Parliament House, Darwin

1. Examples: Title / Creator / Collection name / Photo number  

Bert Mettam. Unknown. BC Mettam Collection. PH0429/0230 Fort Hill.  
Paul Foelsche. Roger Nott Collection. PH0002/0050.
2. Title of book, CDROM, article, exhibition, place of display, http address or description of web site or description of merchandise. Descriptions such as “& associated press kit and poster” should be added if multi- use permission is required. If any of the publications, websites etc. are not controlled by you, please indicate that on the form.
3. Example: Title. Collection name, Northern Territory Library Bert Mettam. BC Mettam Collection, Northern Territory Library Fort Hill. Roger Nott Collection, Northern Territory Library
4. The Library requires the acknowledgement and caption to be placed in a way that allows this information to be easily accessible to the interested user, for example:
  - On the same page, screen or surface
  - In a list at the back of the book, with page number references; in the border or on the back of a poster; on the labelling of a display
  - On accompanying printed material, such as cassette packaging or notes accompanying a 35mm slide presentation
  - On a screen reached in one „click“ from the web screen on which an image appears, or in text that appears when a cursor is placed over the image
  - As a footer if an image is used as a letterhead.
5. Acknowledgement of the Library in film and video credits, and in any printed matter accompanying sound recordings, is however, still required. If you use an image multiple times in a publication, you need only acknowledge and cite it once.
6. If the design constraints of your publication make full citation difficult, please discuss an abbreviated form with the Digital Content Management Officer, Digital Initiatives: (08) 8922 0752 or email: [territorystories.ntl@nt.gov.au](mailto:territorystories.ntl@nt.gov.au)
7.
  - (a) The Library may be able to assist by providing details of a copyright contact, if known.
  - (b) The Library no longer requires publishers to seek specific permission to crop, overprint and otherwise manipulate images of Library Collection material. Publishers should be aware of their liabilities under the moral rights section of the Copyright Act.
  - (c) The Library applies this condition to reduce the likelihood of unauthorised reuse of digital images.
8. Once the form has been completed, it will be signed by an officer of the Northern Territory Library. The signed form will then be sent to you, for your records.